

Reigate and Banstead Borough Council

Statement of Decisions made at a meeting of the Executive on Thursday, 22 June 2023

Published: 26 June 2023

The following decisions were made by the Executive at its meeting on **Thursday, 22 June 2023**. These decisions will come into force on **Tuesday 4 July 2023**. A decision by the Executive may be called-in (in accordance with Procedure Rule 5.14 of the Council's Constitution) by **Monday 3 July 2023**. Should you have any queries about any decision that has been made, contact should be made in the first instance to Democratic Services at democratic@reigate-banstead.gov.uk. Any declaration of interest made by any member of the Executive is shown below.

	Item	Reason for Decision:	Alternative options:	Lead officer:
4	<p>Revenues, Benefits & Fraud - Service Provision</p> <p>RESOLVED – that the Executive:</p> <p>(i) Endorses the continued development of the Revenues, Benefits and Fraud service's joint working with other councils and external bodies; and</p> <p>(ii) Endorses the development of shared services for Revenues and Benefits with Tandridge District Council, noting the intention to create a Centre of</p>	<p>To provide an update on the joint working that Revenues, Benefits & Fraud team carries out with other councils and organisations and seek endorsement to continue.</p>	<p>Option 1: Approve the report and make no observations/comments.</p> <p>Option 2: Approve the report and make any observations/comments.</p>	<p>Chief Finance Officer</p>

	Item	Reason for Decision:	Alternative options:	Lead officer:
	Excellence across the two councils.			
5	<p>Contract Award - Facilities</p> <p>RESOLVED – that the Executive:</p> <p>(i) Endorse the award of a three year contract to AP Security (APS) Limited as the provider of Security & Housekeeping services from 1 May 2023 to 31 March 2026, as set out in the exempt report in Part 2 of this agenda.</p>	<p>As a result of changes to the Council's property portfolio and service requirements, and to ensure best value, the Council has procured a new Security & Housekeeping services contract. Executive approval is required for this contract as this is a strategic procurement under the Council's Contract Procedure Rules.</p>	<p>Option 1 – Award a contract based upon the recent tender process, under new five year contract to the successful contractor. (Three years plus two one-year optional extensions). Recommended.</p> <p>Option 2 – Continue with the current suppliers. Not recommended as it would not be compliant with the Council's or EU Procurement Regulations.</p> <p>Option 3 – Re-tender these services on an annual basis. Not recommended as not compliant with current legislation.</p>	Chief Finance Officer
6	<p>Energy Supply Contract 2023/25</p> <p>RESOLVED – that the Executive:</p> <p>(i) Endorses the appointment of Shell Energy as the provider of gas and electricity supplies for Council properties from 1 October 2023 to 30 September 2025.</p>	<p>The Council's contracts for the provision of gas and electricity energy supplies for its properties were previously with multiple suppliers and had varying end dates during 2022 and 2023. Forecast contract costs require it to be brought to Executive's attention in compliance with the Contract Procurement Rules in the Constitution. The new contract will result in significant cost savings on energy supplies to the Council's operational and other property compared to</p>	<p>Option 1 – Endorse the recommendations in the report so that Council has continuity of the electricity energy supply for its buildings. Recommended option.</p> <p>Option 2 – To reject the recommendations in this report. This is not recommended as it would result in the Council incurring significantly higher energy costs.</p>	Chief Finance Officer

	Item	Reason for Decision:	Alternative options:	Lead officer:
		original forecast when the 2023/24 budget was approved.		
7	<p>Quarter 4 2022/23 performance report</p> <p>RESOLVED – that the Executive:</p> <p>(i) Note the Key Performance Indicator performance for Q4 2022/23 as detailed in the report and Annex 1;</p> <p>(ii) Note the Revenue budget outturn for 2022/23 as detailed in the report and at Annex 2 and approve the recommended budget carry-forwards to 2023/24;</p> <p>(iii) Note the Capital Programme outturn for 2022/23 as detailed in the report and at Annex 3 and recommend the additional capital schemes that were approved during the year totalling £4.038 million to Council for inclusion in the Programme.</p> <p>RECOMMENDS that the Council at its meeting on 20 July 2023:</p>	For the Council's performance to be reviewed and to ensure that appropriate KPI reporting, and budget monitoring arrangements are in place.	<p>Option 1 – Note the report and make no observations/comments to the Head of Corporate Policy, Projects and Business Assurance and/or Chief Finance Officer.</p> <p>Option 2 – Note the report and make any observations/comments to the Head of Corporate Policy, Projects and Business Assurance and/or Chief Finance Officer.</p>	Head of Corporate Policy, Projects and Performance, Chief Finance Officer

	Item	Reason for Decision:	Alternative options:	Lead officer:
	(iv) Approve additional capital schemes that were approved during the year totalling £4.038 million for inclusion in the Programme.			
8	<p>Risk management - Q4 2022/23</p> <p>RESOLVED – that the Executive:</p> <p>(i) Notes the Q4 2022/23 update on risk management provided by the report and associated annexes and agrees to consider any observations made by the Audit Committee at the Executive meeting in September 2023.</p>	The Executive's constitutional responsibilities require the regular receipt of updates on risk management.	<p>Option 1: note this report and agree to consider any observations made by the Audit Committee at the Executive meeting in September. This is the recommended option.</p> <p>Option 2: do not note the report and agree to consider any Audit Committee observations at a future meeting. This is not recommended as it does not provide a mechanism for any observations from the Audit Committee to be considered by the Executive.</p>	Head of Corporate Policy, Projects and Performance
9	<p>Treasury Management Strategy 2023/24</p> <p>RESOLVED – that the Executive:</p> <p>(i) Considered the following and RECOMMEND their approval by Council:</p>	To enable the adoption of the updated Treasury Management Strategy Statement for the 2023/24 financial year in order to comply with the Chartered Institute of Public Finance Code of Practice on Treasury Management and Prudential Code for Capital Finance in Local Authorities. Also, with Government (Department for Levelling	<p>Option 1: Recommend the Treasury Management Strategy, Investment Strategy and Capital Strategy for 2023/24 to Council for approval. Recommended option.</p> <p>Option 2: Request further information before the Treasury</p>	Chief Finance Officer

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<ul style="list-style-type: none"> · Treasury Management Strategy for 2023/24 · Investment Strategy 2023/24; and · Capital Strategy 2023/24. 	Up, Housing and Communities) investment and borrowing guidance.	Management Strategy, Investment Strategy and Capital Strategy for 2023/24 are recommended to Council for approval. Not recommended. This option would delay approval of the Strategy and may constrain treasury management activity.	